

## **Minutes Financial General Member Meeting**

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Date: Friday 29 September 2023

Speaker: Zoë Spoorenberg

Minute taker: Tom Hetterscheid

Present: 35th board, Daniël Heijboer, Job Coehorst, Coen Esselink, Willem Sanders

Total number of people present: 10

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### **Agenda**

1. Opening
  2. Setting the Agenda
  3. Approval of minutes General Member Meeting 7 July + Continuation 14 September
  4. Announcements
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5. Evaluation Orientation Week
6. Evaluation Committee Market
7. Financial report '22-'23
8. Vote on Financial report '22-'23
9. Budget '23-'24
10. Vote on Budget '23-'24
11. W.C.T.M.
12. Updates
13. Question round
14. Closing

### **Opening**

Zoë opens the meeting at 6.07 pm and welcomes everyone to the Financial General Member Meeting.

### **Setting the agenda**

Zoë: I would like to mention that the agenda has slightly changed from what was sent in the mail. The agenda listed in the current minutes is the correct agenda.

### **Approval of minutes Switch General Member Meeting 07-07-2023 & Continuation Switch General Member Meeting 14-09-2023**

Total number of voters: 4 + 6 (10 in total)

Vote in favour: 3

Vote against: 0

Blanc vote: 0  
Withhold: 7

The minutes are hereby approved.

### **Announcements**

Daan van Velzen authorised Sven Drostén to vote, but he is not present.

Everyone is okay with being recorded during the General Member Meeting.

Zoë: There is a slight change in the budget which Pascal will explain later. The requested changes on the Policy Plan from the Continuation Switch GMM of 14 September 2023 have been implemented and were sent alongside the required documents.

Job: Will the Revised Policy Plan be sent to the members?

Tom: It already has been and will be on the site as soon as possible.

### **Evaluation Orientation Week**

Zoë: The Orientation Week was a great success according to the board, so we would like to thank the Orientation Week Committee for their efforts. Unfortunately, there were some unforeseen costs at the Cantus. The Professor turned out to be a more expensive location than was expected.

Daniël: I will elaborate on this during my part.

Zoë: Some of the board members showed up late quite often or did not have their groups in check. We have evaluated this and will take this with us for next year's Orientation Week. Any questions?

### **Evaluation Committee Market**

Zoë: Again, there were some unforeseen costs, because the tables that were rented for the Committee Market at the university ended up costing quite a bit of money. Though, our Treasurer has that covered. We have 58 Active Members this year, which the board is very satisfied with.

Willem: How much was it last year?

Daniël: It was 52.

Zoë: Actually, it was 46.

Job: It has gone down quite a bit from two years ago, which is when we had around 80. At least this is better than last year. Any questions?

Daniël: How is it going with the formal committees?

Lize: For the Committee of Formal Activities there are three sign-ups, for the Education Committee there are none. They are going to be merged just like that year. For the Career Committee there are three members. For the Congress Committee we have two sign-ups. As for the Graphic Design Committee, Tom knows about this.

Tom: There are six sign-ups for the Graphic Design Committee; five for the Publication Committee, and three for the Almanac Committee.

Daniël: Do the members of the Committee of Formal Activities know about this merge?

Zoë: Yes, and they consent.

Willem: How many people signed up for the Sports Committee?

Pien: Four.

### **Financial Report '22-'23**

Zoë: For the Financial Report of the financial year 2022-2023, I would like to welcome Daniël Heijboer to the stage.

Daniël: As you all know, I am no longer a board member. But I still have to finalise my last Financial Report.

*Table 1*

	<b>Realised income</b>	<b>Realised expenses</b>
<b>Secretarial</b>		
Membership Fees	€ 5.754,00	€ -
Interest	€ 1,15	€ -
Remainder 33rd Board	€ 1.535,00	€ -
<b>Sponsorship</b>		
Rabobank	€ 1.000,00	€ -
Molenstraat	€ 1.500,00	€ -
El Sombrero	€ 250,00	€ -
De Waagh	€ 1.350,00	€ -
StudyStore	€ 188,96	€ -
Tappers	€ 500,00	€ -
Logeion	€ -	€ -
StageMax	€ 1.800,00	€ -
<b>Remaining</b>		
Vacancy Policies	€ 215,00	€ -

Daniël: The sponsorship money from El Sombrero has not come in yet. The rest can be seen in the following table. Nothing has changed since the Switch GMM.

Table 2

<b>Secretarial</b>			
Promotional Gifts	€	-	€ -
Contribution Committee	€	-	€ 210,94
Promotional Material	€	-	€ -
Bags (Orientation Week)	€	-	€ 210,62
<b>Subscriptions</b>			
Costs Rabobank (transact	€	-	€ 326,70
Membership KvK	€	-	€ 130,00
Membership LETO	€	-	€ 15,00
Membership SOFv	€	-	€ 35,50
Contribution NDC	€	-	€ 50,00
Insurance Interpolis	€	-	€ 297,64
Adobe InDesign	€	-	€ 129,50
Conscribo	€	-	€ 182,44
<b>Office</b>			
Ink & Accessoires	€	-	€ -
Business Cards	€	-	€ -
Christmas Cards Teacher	€	-	€ -
Babylon Stickers	€	-	€ 56,35
Photos	€	-	€ 16,63
Babylon Stickers Student	€	-	€ 47,88

Daniël: Are there any questions?

Table 3

Prom Committee	€	4.261,66	€	4.620,50
Congress (Department B)	€	750,00	€	750,00
Congress (Babylon)	€	-	€	90,52
Committee Formal Activi	€	-	€	33,15
Study Trip Committee	€	25.853,00	€	26.853,00
Career Committee	€	-	€	63,97
Career Market (Babylon)	€	-	€	-
Career Market (Departme	€	750,00	€	-
Orientation Week Commi	€	-	€	1.246,98
Weekend Committee	€	4.849,60	€	5.211,02
Sports Committee (Ski T	€	501,50	€	992,80
International Committee	€	451,00	€	451,00
Education Committee	€	50,00	€	150,00
Committee Informal Acti	€	2.079,16	€	1.862,56
<b>Babylon Magazine</b>				
Printing costs BM 1	€	-	€	1.006,25
Printing costs BM 2	€	-	€	1.006,25
<b>Constitution Drink (CoBo)</b>				
Drinks boards and guests	€	-	€	537,10
Invitation	€	-	€	-
Flag	€	-	€	-
Accesories CoBo	€	-	€	45,00

Daniël: Here, with the Orientation Week we used some of the budget to buy Babylon tote bags and some goodies to put into the bag. We bought some plastic bottles, because it was going to be very hot. Besides that, nothing significant has changed. As Zoë said, we had an unfortunate experience at de Professor, which has impacted the post of the Orientation Week Committee. There was a big miscommunication between the 33<sup>rd</sup> Chair, the committee, and de Professor. The committee thought that everything had been arranged in such a way that the regular price of the Cantus had to be paid in half twice, because we were split in two groups. That turned out not to be the case. When the invoice arrived, this shocked us. We had to spend 750 euros more than we had intended.

Job: God damn, holy shit

Daniël: That was a big mistake we made. Our remainder has therefore also shrunk by 750 euros. It was a mishap that we cannot do anything about it now, but we will take it into account for next year's Orientation Week Committee. As for the Study Trip, the compensation from the Department has come in and the members have sent their payment requests. Besides, nothing else significant has changed in this part of the report.

Job: Why is there a difference between the Committee of Formal Activities and Education Committee in the second slide?

Daniël: The left side is the income, and the right is expenses.

Job: Where did the money of the Committee of Informal Activities go? There are 200 euros more on the income-side.

Daniël: The 200 euros was spare. We did not use anything of it, because the Committee of Informal Activities did not have any more activities to plan this year. I had been in contact with the 34<sup>th</sup> Commissioner of Activities last year, but he said nothing could be done about it. It is not what should have happened but it did.

Job: So, it has gone to the remainder then?

Daniël: Yes. Quite a bit of expenses have gone to the DIESweek, but the Committee of Informal Activities had no treasurer, which is why such things have happened.

Table 4

<b>Active Member Activities</b>			
AME 1	€ -	€	375,00
AME 2 + AMA	€ -	€	753,50
Active Member of the Month		€	20,00
<b>Gifts</b>			
	€ -		
New Board (35th)	€ -	€	71,33
Lecturers (DoT) (5 Oct)	€ -	€	6,10
Advisory Board + Till Cor	€ -	€	83,50
Flowers Bachelor Ceremo	€ -	€	67,50
<b>Website</b>			
Website maintenance	€ -	€	100,00
Antagonist (webmaster)	€ -	€	70,00
WPML	€ -	€	120,00
Smallhold (Server)	€ -	€	139,15
<b>XXXIVth Board</b>			
Board Interest Lunch	€ -	€	25,00
Announcement Candidate	€ -	€	24,34
Activity PB/CB	€ -	€	58,41
Blog Sister Associations	€ -	€	7,14

Daniël: Any questions?

Table 5

Stock T-shirt Contest		€	303,38
Merchandise	€ 299,13	€	443,86
<b>GMM</b>			
Board Switch GMM	€ -	€	165,00
Financial GMM	€ -	€	108,50
Semi-Annual GMM	€ -	€	111,00
<b>Remaining</b>			
Committee Market	€ -	€	10,95
Room Remodeling	€ -	€	368,23
Savings Lustrum	€ -	€	1.000,00
Food Babylon Room	€ -	€	33,20
Unforeseen Costs	€ -	€	416,87
Welcome Back 3rd years	€ -	€	281,99
Lunches	€ -	€	130,37
Winners Committee Gam	€ -	€	80,00
Festival	€ 933,10	€	1.172,16
Sustainability	€ -	€	-
Total Income	€ 54.872,26	Total Expenses	€ 53.175,78

Total € 1.696,48

Daniël: I had to change the stock for the t-shirt contest. I made a mistake at the Switch GMM, and I have corrected it now. The money for the Take Me Home Shirts should be coming in now with the new promotion for the shirts.

Job: Something that I remember from my board year that you could have also done wrong. Have you actually paid the 100 euros for website maintenance? I might have even left it on.

Daniël: I do not even know this.

Job: This is something that we as a Till Committee have to look out for, otherwise we may have to rectify a mistake that costs us 200 euros in total, because website maintenance is not a subscription.

Daniël: I will have to change it in my Annual Budget.

Job: The 1400 euros remainder, has the 750 euros been taken off?

Daniël: The leftover used to be around 2300 euros but it has already been changed.

Willem: I was wondering, a few slides back, why does it say at the Orientation Week Committee that no members paid anything?

Daniël: That is a different budget. The Orientation Week budget has the correct sums. This is the final cumulative version.

Willem: Otherwise, would it have been break-even?

Daniël: Yes. Had it not been for the Cantus situation.

### **Vote on Financial Report '22-'23**

Total number of voters: 3 + 6 (35<sup>th</sup> board) (9 in total)

Zoë: Before we move on to the vote on the Annual Budget, is there anyone that would like to make a statement?

Job: Good job, Daniël. You did good as my successor.

Vote in favour: 3

Vote against: 0

Blanc vote: 0

Withhold: 7

Zoë: Hereby, I declare the Annual Budget accepted and voted in.

A standing ovation ensues.

### **Presentation Budget '23-'24**

Zoë: For the presentation of the Budget of the financial year of 2023-2024, I would like to give the word to our Treasurer Pascal Jansen.

Pascal: There is a difference in the budget that I am presenting today and the one that was sent out via the e-mail. In the meantime, Lize has struck a deal with Loo van Eck Communicatie, giving us 500 euros more to spend.

The audience cheers.

Pascal: This money will go to the Lustrum Committee, Prom Committee, Weekend Committee, and the Babybreak.

Job: What do you guys have to do for the money?

Lize: We post four vacancies on Instagram stories, and they get priority for the Congress, CIS in the Field, and the Career Market, and we will also have a Company Visit.

Job: Amazing. You already have a speaker for the Company Visit and Congress. Regarding the membership fees?

Table 6

<b>Income</b>	
<b>Secretarial</b>	
Membership Fees	€ 7.040,00
Contribution Department Board	€ 1.500,00
Remainder 34th Board	€ 1.696,48
Lustrum Savings	€ 5.000,00
<b>Sponsorship</b>	
Rabobank	€ 1.000,00
Smartbooks	€ 800,00
Tappers	€ 1.800,00
De Waagh	€ 1.350,00
Loo van Eck Communicatie	€ 500,00
<b>Remaining</b>	
Vacancy Policies	€ 300,00
Tappers €50,- every lustrum activity	€ -
<b>Total income</b>	<b>€ 20.986,48</b>
<b>Income</b>	
Income	€ 20.986,48
Expenses	€ 20.977,18
	€ 9,30



Job: Do you think the total income will change much with the contribution increase?

Pascal: I calculated it with 14 times 440 members. We currently have about 460 members.

Tom: 462.

Pascal: When the mails will be sent out regarding the withdrawal of contribution, we expect that some members will unsubscribe.

Job: Good that you have some wiggle room with the remainder because the number of unsubscribing members can vary.

Willem: Is it normal that the remainder from the previous board is that much?

Daniël: No. The remainder should be zero. This is due to some mistakes that were made in previous years.

Job: The question is do you spend the money well enough. I know that in the last two years there was leftover in the second semester so there is no room for extra activities. Do you have plans to change that?

Pascal: Yes, I have calculated everything as precisely as I can to end at zero.

Table 7

<b>Expenses</b>	
<b>Secretarial</b>	
Flag	€ 40,00
Contribution Committee Shirts	€ 350,00
Bags (Orientation Week)	€ 125,00
<b>Subscriptions</b>	
Costs Rabobank (transactions)	€ 400,00
Membership KvK	€ 130,00
Membership LETO	€ 15,00
Membership SOFv	€ 35,50
Contribution NDC	€ 50,00
Insurance Interpolis	€ 297,64
Adobe InDesign	€ 129,50
Conscribo	€ 182,44
<b>Office</b>	
Ink & Accessoires	€ 15,00
Christmas Cards	€ 50,00
Babylon Stickers	€ 124,59
Babylon Stickers Studentpasses	€ 32,15
<b>Contributions Committee's</b>	
Prom Committee	€ 850,00
Congress (Department Board)	€ 750,00
Congress (Babylon)	€ 250,00
Committee Formal Activities	€ 200,00
Study Trip Committee	€ 1.500,00
Career Committee	€ 250,00
Career Market (Babylon)	€ 100,00
Career Event (Department Board)	€ 750,00
Orientation Week Committee	€ 700,00

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Pascal: The Babylon stickers for student passes have already been paid so therefore the money is a set amount. The subscriptions are the same annually.

Willem: Why is there a new flag? Did we lose it?

Pascal: No, the flag is damaged and old. Therefore, we want a new flag.

Job: Just curious, since we have been decreasing the input for the Career-/Congress-related activities for the last few years while the Department keeps their input the same. Have you also sent this budget out to the Department Treasurer. They do not tend to notice these things, but when they do, keep this in mind.

Pascal: So, officially the contribution of Babylon and the Department for the Congress should be the same? I have already received the first part of the payment.

Job: Yes, but the Department likes to throw away money.

Daniël: I feel like the Department will be more sceptical this year.

Lize: The subsidy of the Department will for half of it will go to the Alumni Dinner. We have a lot of money for the dinner, so that will be fine if they decide to cut back.

Willem: So essentially, the previous boards did not entirely spend the money on the Congress?

Daniël: Last year, this happened to the Career Market because we were under the impression that it was a Babylon-only event. However, it turned out to be organised by the Faculty of Arts, so we did not have to spend a single euro on it, despite having budgeted quite a bit. This is why the remainder of the 34<sup>th</sup> board is so high.

Pascal: Are there any more questions?

Daniël: The Prom Committee tends to have input from other associations. Last year, we had a total budget of 1100 euros with input from Postelein. Do you think 850 will be enough for a solo Prom?

Pascal: I hope so. We have not yet received a price estimate from the company that is helping us find a location.

Lize: We have a lot of balloon tanks leftover from last years that will save us a lot of money.

Pascal: Of course, we are hoping that this amount of money is sufficient, and I think it is. Hopefully the fee for the Prom will not be too high.

Job: Hopefully yes, I have seen relentless fees from other association's Lustrum Proms.

Willem: Where is the Almanac Committee?

Pascal: On the next slide.

Daniël: For the Sports Committee, you increased the budget by 200 euros. What is your plan for that?

Pascal: Last year, the Ski Trip only lasted three days, and this year that is double the amount, which is why we need more money.

Coen: The Ski Trip is not that expensive for Babylon, so think of cutting this number back.

Job: During the Ski Trip in my board year, we spent only 300 euros. We loaded up on resources beforehand and got everything in Germany.

Daniël: In my financial year it was 500 euros, but only 200 euros was spent.

Job: How long is it this year?

Pascal: Six days of skiing.

Job: Check out the final financial report of the 30<sup>th</sup> and 31<sup>st</sup> board because Babylon did not have such a big Ski Trip in such a while. If they had similar expenditures to yours, you should check that. Otherwise, it might be too large an amount of money for an activity where not that many members can go.

Daniël: Maybe you can re-allocate it to the Prom Committee.

Table 8

Weekend Committee	€	850,00
Sports Committee (Ski Trip)	€	700,00
International Committee	€	300,00
Education Committee	€	100,00
Lustrum Committee	€	1.600,00
<b>Babylon Magazine</b>		
Printing costs BM 1	€	1.006,25
Printing costs BM 2	€	1.006,26
Almanac	€	700,00
<b>Constitution Drink (CoBo)</b>		
Drinks boards and guests + our entree costs	€	650,00
Invitation	€	50,00
Accessories CoBo	€	50,00
<b>Active Member Activities</b>		
AME 1	€	500,00
AME 2	€	500,00
AMA 1 (biq)	€	700,00
Active Member of the Month	€	20,00
<b>Gifts</b>		
New Board (36th)	€	60,00
Lecturers (DoT)	€	50,00
Advisory Board + Till Committee	€	80,00
Flowers Bachelor Ceremony	€	150,00
<b>Website</b>		
Website maintenance	€	100,00
Antagonist (webmaster)	€	70,00
WPML	€	120,00
Smallhold (Server)	€	139,15

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Pascal: We have a price estimate of 1037 euros for 72 Almanacs. In the previous Lustrum, 65 Almanacs were ordered. If about the same amount of Almanacs are ordered, they will cost around 5 euros.

Daniël: That is a nice price. Have you now set a certain number of consumptions for the Constitution Drink?

Pien: One coin is 2.70 euros and we decided to buy up the amount until 650. Everything we have left; we will get the money back. We wanted to give the guards and certain boards more coins.

Job: What is your intention to buy for the Member of the Month?

Pascal: Fairtrade chocolate. We already have given one to Daniël. We bought some today because there was a sale at Albert Heijn.

Tom: No, we did not. Lize and I forgot. But we are looking at places to get it cheaper than SPAR University.

Job: Did the flowers not cost way more last year?

Daniël: No.

Table 9

<b>XXXVth Board</b>		
Board Interest Lunch	€	25,00
Announcement Candidate Board	€	25,00
Activity PB/CB	€	100,00
BabyBreak	€	250,00
No Taboo	€	200,00
<b>GMM</b>		
Board Switch GMM	€	115,20
Financial GMM	€	115,00
Semi-Annual GMM	€	135,00
Protocols GMM	€	110,00
<b>Remaining</b>		
Committee Market	€	93,50
Babylon Room Maintenance	€	75,00
Savings Lustrum	€	1.000,00
(Pre-)Master Activity	€	75,00
Unforeseen Costs	€	600,00
Welcome Back 3rd years Activity	€	100,00
Lunches	€	200,00
Winners Committee Games	€	80,00
Festival	€	800,00
Sustainability	€	50,00
<b>Total Expenses</b>	<b>€</b>	<b>20.977,18</b>

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Willem: What is the No Taboo Lunch?

Marit: It is a new concept where a speaker from a company that is professionalised on the topic of social safety to talk about a taboo. A lunch will be included. The lunch from this month has sadly been cancelled.

Lize: We will invite someone with knowledge about certain topics like body positivity, discrimination, sexual harassment. Things that happen and need to be talked about, but no one really does.

Daniël: If it has been cancelled, what will the 200 euros be spent on.

Pascal: The lunches and we might also need to money for a speaker to come.

Daniël: Do you think 200 euros will be enough to *buy* a speaker?

Marit: We already have contact with Diversity, Equity, and Inclusion. This is an institute from the university. They will host the No Taboo Lunch for free.

Daniël: This is my point. Speakers are either going to do it for free or for a ridiculous amount. So then, why spend so much money on it?

Job: I think it would be better to just get free speakers.

Marit: We are thinking about having a No Taboo Lunch with a company called Gelijkspel. They ask quite a bit of money for it. We are thinking of hosting it together with another association.

Tom: That way, we can get a Cooperation Subsidy from SOFv.

Pascal: Furthermore, nothing much has changed here. The Switch GMM has already happened and the Financial GMM is currently happening. You are now enjoying the 150 euros in consumptions.

Daniël: Cheers to that!

Pien: There are consumption coins? Where? Give them to me?

Zoë: Guys, can we go back to the matter.

Job: I think 600 euros for unforeseen costs is incredibly high. You need extra money because of inflation, but 600 euros is simply ridiculous. In my financial year, we had 400 euros and even that was too high.

Pascal: If you will remember from the Continuation Switch GMM, De Molenstraat has an issue that makes it difficult for them to pay. And also, it is a Lustrum Year so larger unforeseen costs could appear.

Willem: Where does the money from sustainability go to?

Pascal: We will buy sustainable decorations for Borrels.

Daniël: Do you already have a plan for the Welcome Back Third Years?

Tom: The plan was to have the Welcome Back Third Years with a regular Borrel afterwards. However, we have one Borrel together with SV RUIS due to a planning issue that we had with Tappers. Our Borrels were planned on the same day as SV RUIS initially, but we have moved half our Borrels, and they have done so as well. There is one exception, on 6 February, when we will have a Communication Borrel with SV RUIS. That happens to be the Borrel after the Welcome Back Third Years. So, we could not go through with the plan for a Karaoke Night that we initially had. Therefore, we want to – but have not made any concrete steps yet as this is something that we discussed during today's board meeting – have an elaborate dinner and then go to the Borrel.

Pien: Like at Steven, which is a restaurant owned by Tappers/RUIG.

Daniël: An elaborate dinner? I think it should be free.

Pascal: It will be.

Daniël: How are you going to pay for this with 100 euros? I do not think this is possible.

Zoë: This was only discussed today in the board meeting. If we go through with this, the budget will have to be changed.

Job: Okay, makes sense.

Pascal: As you can see, I did not put the result at 0 euros.

Job: As a former Treasurer, this is no biggie.

### **Vote on Annual Budget '22-'23**

Zoë: We will now move on to the vote on the Annual Budget of the financial year of 2022-2023. Is there anyone that would like to make a statement?

Total number of voters: 3 + 7 (35<sup>th</sup> board) (10 in total)

Vote in favour: 3

Vote against: 0

Blanc vote: 0

Withhold: 8

Hereby the Annual Budget is accepted and voted in.

### **W.C.T.M.**

Zoë: Has anything come to mind?

### **Question round**

Job: How are you going to make sure the next GMM is not with four members. It is terrible that we do it like that. I understand that members do not wish to come. Even in the worst-case scenarios we ended up getting 10 members during my board year.

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Zoë: Next year, we will force the chairs of the committees to come and convince them to bring other committee members.

Job: I have a suggestion. Make it mandatory that, if the chair cannot attend, someone else has to come. Make sure that there are not just old board members here.

Pascal: Do you suggest adding a penalty?

Coen: I would not punish, I would reward.

### **Closing**

Zoë closes the meeting at 6.58 pm.